

Meeting called to order by President James Duncan Jr.

Members present on roll call: James Duncan Jr., Len Manning, Kellie Flaherty, Gary Johnson, Corby Stark, Jamey Flaherty, Jena Paquette.

Others present: Curtis Nelson, Paul Mahler, Kevin Irwin, Noah Irwin, Anna Ball, David Patterson.

Public Comments: No Public Comments

To consider and possibly act to approve the October 7th, 2024 Regular Board meeting agenda. **Motion by Len Manning to approve the October 7th, 2024 Regular Board meeting agenda. Second by Gary Johnson. All in Favor. Carried.**

To consider and possibly act to approve the September 3rd, 2024 Regular Board meeting minutes and the September 11th, 2024 Special Board meeting minutes. **Motion by Len Manning to approve the September 3rd, 2024 Regular Board meeting minutes and the September 11th, 2024 Special Board meeting minutes. Second by Gary Johnson. All in Favor. Carried.**

Fire Chief Report- No report submitted.

Public Protection Committee report was given by Jena Paquette. The Committee met with the Milltown Area Fire Department and discussed the opportunities of BLFD merging with their department. Currently Milltown is working on updating their agreement and working on a financial review. More information will be available in November.

Police Chief Report- No report submitted.

Library Director Report- No report submitted.

Chamber of Commerce Report- No report submitted.

Public Works Report was given by DPW, David Patterson. Well 1 rehabilitation was very successful and is complete. It was noted the Service Truck the Village had listed on the Wisconsin Surplus Auction site sold for \$7,075. This past month the beach equipment was pulled, the municipal building HVAC replacement project has commenced and is going well, and the department has been trimming trees. KLM will be back in the area in the next few weeks to take pictures of the newly painted water tower located at 404 Main Street to add will be published in their 2025 calendar. Tim Moore retired on October 4th, 2024 and Lary Hoen is the new Assistant Director of Public Works.

Discussion and possibly action regarding Freedom Fest Traffic near Lucky 7 General Store. & Discussion and possible action regarding Freedom Fest Traffic at Lucky 7 & Fireworks Traffic. DPW, David Patterson and Police Chief Jorgensen will work in partnership with each other to divert traffic during the Freedom Fest fireworks show for 2025.

To consider and possibly act to approve Doc's Pub Balsam Lake, LLC, 305 Main Street, Original Class B Beer and Class B Liquor License #116, Cigarette License #2034. Kevin Irwin was in attendance. The main goal is to transition ownership and management of Doc's Pub & Eatery into his son's hands. In doing so the state requires the new business entity to apply for a new license as licenses are not transferable. Mr. Irwin expressed his interest in maintaining the ability for Doc's Pub to be able to have sidewalk sales during 4th of

July or other main Holidays where the State Road is closed. Village Attorney Paul Mahler was in attendance. He noted that the Village Board can approve a short-term amendment in the future to permit sidewalk sales for designated times. **Motion by Jena Paquette to approve Doc's Pub Balsam Lake, LLC, 305 Main Street, Original Class B Beer and Class B Liquor License #1166 excluding sidewalk sales, and Cigarette License #2034. Second by Kellie Flaherty. On Roll Call: James Duncan Jr., yes; Len Manning, yes; Kellie Flaherty, yes; Gary Johnson, yes; Corby Stark, yes; Jamey Flaherty, yes; Jena Paquette, yes. Carried.**

To consider and possibly act to approve CUP 92, 204 First Avenue East, Parcel 106-00598-0000. **Motion by Corby Stark to approve CUP 92, 204 First Avenue East, Parcel 106-00598-0000. Second by Kellie Flaherty. On Roll Call: James Duncan Jr., yes; Len Manning, yes; Kellie Flaherty, yes; Gary Johnson, yes; Corby Stark, yes; Jamey Flaherty, yes; Jena Paquette, yes. Carried.**

Discussion and possibly action regarding BLPRD Lease Agreement. Attorney Paul Mahler was in attendance. The updates to the agreement pertain to the new personal property tax laws. The agreement was also updated to include new verbiage regarding increased time in removing buildings if needed and the term of the agreement shall remain the same. **Motion by Len Manning to approve the BLPRD Lease Agreement. Second by Gary Johnson. All in Favor. Carried.**

Discussion and possible action regarding Snowmobile Club Lease Agreement. The updates to the agreement pertain to the new personal property tax laws. The agreement was also updated to include new verbiage regarding increased time in removing buildings if needed and the term of the agreement shall be 20 years starting January 1st, 2025. **Motion by Corby Stark to approve Snowmobile Club Lease Agreement. Second by Jena Paquette. All in Favor. Carried.**

Discussion and possible action on ordinance 2024-02, Chapter 286-9.1 Golf Carts. No action was taken. Item shall be moved to the November Board Meeting Agenda for further discussion.

Discussion and possible action on Ordinance 2024-02, Vacant Building Ordinance. No action was taken. Item shall be moved to the November Board Meeting Agenda for further discussion.

Discussion and possible action on the Lower Balsam Lake Dam Spillway Improvement Feasibility Study. Corby Stark, Len Manning and Jim Duncan will request to meet with the BLPRD regarding joint grant funding opportunity for the future repairs. There are many grant opportunities for making repairs & replacing Dams for Municipalities throughout Wisconsin. **Motion by Len Manning to approve Alternative 3: Fill Replacement with the opportunity for the project to be paid for DNR grants and working in partnership with the BLPRD. Second by Gary Johnson. All in Favor. Carried.**

To consider and possibly act to appoint Jason Larson to the Planning Commission. **Motion by Jamey Flaherty to appoint Jason Larson to the Planning Commission. Second by Jena Paquette. On Roll Call: James Duncan Jr., yes; Len Manning, yes; Kellie Flaherty, yes; Gary Johnson, yes; Corby Stark, abstain; Jamey Flaherty, yes; Jena Paquette, yes. Carried**

Sewer/Water/M&E Committee report was given by Jamey Flaherty.

Discussion and possible action regarding quote for utility billing mailing equipment. **Motion by Len Manning to approve hiring Office Enterprises Incorporated to work with the Village on Leasing a mailing machine for the utility billing with the expense being split between the water and sewer departments. Second by Gary Johnson. All in Favor. Carried.**

Discussion and possible action regarding Balsam Lake Cemetery Subsidy for 2025. Item will be discussed at the November Regular Board Meeting.

Finance Committee report was given by James Duncan Jr.

To consider and possibly act to approve HVAC Loan Terms with Pillar Bank. Item will be discussed at the November Regular Board Meeting.

To consider and possibly act to approve Resolution 2024-06, Compliance Maintenance Resolution for HVAC Loan. Item will be discussed at the November Regular Board Meeting.

Discussion and possible action regarding payment No. 1 from Staab Construction Corporation, WTP. **Motion by Kellie Flaherty to approve payment No. 1 from Staab Construction Corporation, WTP for work completed costing \$53,675.00. Second by Len Manning. On Roll Call: James Duncan Jr., yes; Len Manning, yes; Kellie Flaherty, yes; Gary Johnson, yes; Corby Stark, yes; Jamey Flaherty, yes; Jena Paquette, yes. Carried.**

To consider and possibly act to approve September 30th, 2024 Treasurers Report. **Motion by Kellie Flaherty to approve the September 30th, 2024 Treasurers Report. Second by Len Manning. All in Favor. Carried.**

Building Permit Log was reviewed by the Village Board.

Discussion regarding street closures and trash services for special events within the Village. In 2024 the Village Board approved all street closure request for both public entities and private entities. This requires extra public work & police department hours. It was discussed if the Village should charge organizations for closing streets down. No action was taken.

October Meetings: Wednesday 23rd, Finance Committee @ 5:00 p.m., Monday 14th, Parks Committee @ 4:30 p.m., Monday 28th, Public Protection Committee @ 6:30 p.m.

No announcements.

Motion by Kellie Flaherty to adjourn. Seconded Corby Stark. Carried. 7:55 p.m.

unapproved minutes

Amy VanDeBrake, Clerk Treasurer

Anna Ball, Deputy Clerk Treasurer