

Village of Balsam Lake

Sewer/Water/M&E Committee

Monday February 3rd, 2025

Meeting called to order by Chairperson Len Manning at 4:04 p.m.

Members present on roll call: Jamey Flaherty, Kellie Flaherty, Len Manning.

Others present: James Duncan Jr. Corby Stark, David Patterson.

No Public Comments.

To consider and possibly act to approve the agenda. **Motion by Kellie Flaherty to approve the February 3rd, 2025 Sewer/Water/M&E Committee meeting agenda. Second by Jamey Flaherty. All in Favor. Carried.**

Discussion and possible action regarding PSC billing provisions for late fees. Deputy Clerk Treasurer, Anna Ball was in attendance. It was noted utility bills are rendered monthly and become due and payable upon issuance following the period for which services is rendered. A late payment charge of 1 percent per month will be added to bills not paid within 20 days of issuance. The late payment charge will be applied to the total unpaid balance for utility services, including unpaid late payment charges. The late payment charges are applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued. Unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Adm. Code. Ch. PSC 185. It was also noted for accounts where services have been disconnected by the municipality due to violations and past due accounts, monthly service charges for water, fire protection, and sewer shall not be charged to the utility customer. Starting January 2025, it was noted the Village is now assessing late fees and is in compliance with the PSC regulations.

Discussion and possible action regarding installing floats in a lift station. Director of Public Works, David Patterson was in attendance. It was noted the lift station near Park Point Drive has a pressure-control system that was put into commission around 1970. This is the last pressure-controlled lift station within the Village. An estimate from Wisconsin Pump Works was attained for replacing the system with a new lift station controller with a float system. The quote for the sale and installation of a new lift station controller is \$7,821.74.00. **Motion by Jamey Flaherty to recommend to the Village Board hiring Wisconsin Pump Works for the purchase and installation of a new lift station controller for the lift station near Park Point Drive costing an estimated \$7,821.74 and verifying if there would be a freight charge assessed if the company is installing the new system. Second by Kellie Flaherty. All in Favor. Carried.**

Update on Water Treatment Plant Project. No current development at this time. It was noted SEH would be attending the Village Board meeting to further discuss change orders, pay applications and credits due to the Village.

Motion to adjourn by Jamey Flaherty. Seconded by Kellie Flaherty. Carried. 5:12 p.m.

Anna Ball, Deputy Clerk Treasurer

Amy VanDeBrake, Village Clerk Treasurer