

Village of Balsam Lake

Regular Meeting of Trustees Monday, June 2nd, 2025

Meeting called to order by President Gary Johnson at 6:00 p.m.

Members present on roll call: Gary Johnson, Eric Jorgensen, Brian Nelson, Len Manning, Jamey Flaherty, Kellie Flaherty.

Members absent on roll call: Corby Stark.

Others present: Deb Kelley, Mark Kelley, Johnathan Wineinger, Alejandra Avendano, Jessy Mattocks, Keith Stanze, Lisa Bjornstad, James Duncan Jr. Karl Aberley, Linda Heimstead, Dawn Albrecht, Aaron Cammack. Kevin Irwin, Noah Irwin, Kathy Utne,

Public Comments: Lisa Bjornstad, located at 308 Warren Street, was in attendance. It was stated the Bjornstad gave the Village an easement for the Water Treatment Plant Project and as such, it was the understanding that all utility lines would be placed underground. Lisa Bjornstad shared with the Village Board a picture of the newly constructed hydrant that was installed within the easement. Lisa Bjornstad also shared with the Village Board the family already has a hydrant within 50 feet of the new hydrant. Lisa Bjornstad inquires what could be done about the removal of the hydrant from the easement.

Kathy Utne was in attendance. Kathy Utne stated the music for the Balsam Lake Lodge located at 264 County Road I has been excessively loud over the past few weeks.

To consider and possibly act to approve the June 2nd, 2025, Regular Board meeting agenda. **Motion by Len Manning to approve the June 2nd, 2025, Regular Board meeting agenda. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possible act to approve the May 5th, 2025, Regular Board meeting minutes. **Motion by Jamey Flaherty to approve the May 5th, 2025, Regular Board meeting minutes. Second by Len Manning. All in Favor. Carried.**

Fire Chief report was submitted by Mike Bonewits via email and read by Brian Nelson.

Public Protection Committee report was given by committee chair Brian Nelson.

Police Chief Report was given by chief Jorgensen.

Library Director report was given by Director Linda Heimstead.

Discussion and possible action to appoint a Village Board member to the Library Board. **Motion by Kellie Flaherty to appoint Gary Johnson to the Library Board. Second by Brian Nelson. All in Favor. Carried.**

To consider and possible act to approve Fireworks Display Permit Application 25-01, J&M Display. **Motion by Kellie Flaherty to approve Fireworks Display Permit Application 25-01, J&M Display for the Freedom Fest Celebration on 4th of July. Second by Jamey Flaherty. All in Favor. Carried.**

Discussion and possible action regarding music event request-Amplified Device, Jena Paquette. No action taken.

Discussion and possible action regarding Residential Rental Licensing Application, 800 Cedar Island. Alejandra Avendano, property owner of 800 Cedar Island was in attendance. The applicant stated the property sleeps approximately 10 people. It was stated short term rentals would be new to the applicant.

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The renters for the short-term rental would park outside of town on the applicant's property, then the renters would be driven to a lake access point and boated to the island rental. It was stated by the Village Board; there is no overnight parking at the village lake access. **Motion by Jamey Flaherty to approve Residential Rental Licensing Application 800 Cedar Island with the condition the renters cannot park at the public lake access, nor can they dock their boats overnight at the Village owned lake access. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action regarding Residential Rental Licensing Application, 204 Basil St. Dawn Albrecht & Aaron Cammack. Dawn and Aaron were in attendance. Dawn Albrecht stated they would like to make the home a short-term rental or keep it fully furnished for new teachers that move to the area for the school year. It was noted if they find a good renter, they may transition into a yearly lease agreement. **Motion by Kellie Flaherty to approve Residential Rental Licensing Application for 204 Basil Street, Dawn Albrecht and Aaron Cammack as presented. Second by Brian Nelson. All in Favor. Carried.**

To consider and possibly act to approve CUP #95, Debra Kelley, Parcel ID: 106-00093-0000. Emails from Bob and Kathy Brullo were reviewed by the Board. It was noted by the Kelley family the garage would have curb side appeal and parking for the condo association. They would maintain the correct amount of green space and the property would be landscaped. **Motion by Brian Nelson to approve CUP #95, Debra Kelley, Parcel ID:106-00093-0000 with the same conditions set forth by the Planning Commission. Second by Len Manning. All in Favor. Carried.**

Discussion and possible action regarding Lower Balsam Lake Dam Spillway Improvement Project. No action taken.

Discussion and possible action regarding Cross-Connection Control Compliance for Balsam Lake Estates. Information was requested, however Balsam Lake Estates did not provide an update to their compliance issues for the mobile home park. **Motion by Jamey Flaherty to contact the DNR or Public Service Commission regarding failure to comply with the Cross-Connection Control Inspection. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action regarding Raze order at 201 2nd Avenue East. A project timeline was prepared by Carl Aberly. Questions regarding if the structure could be saved were heard. Question was posed to Mr. Aberly if there were people living in the camper outside the home, Mr. Aberly stated that there was nobody living there. Questions regarding what was being burnt in the burn barrel were also asked. **Motion by Len Manning to commence an action in circuit court against the owner seeking compliance with the raze order, for the home to be removed from the property. Second by Brian Nelson. All in Favor. Carried.**

Sewer/Water M&E Committee Report was given by Committee Chair Len Manning.

To consider and possibly act to purchase new hydrant and water service line materials for 204 1st Ave East. **Motion by Kellie Flaherty to approve the bid from Core & Main for \$8,556.69.00 to replace the hydrant and water service line near 204 1st Avenue East. Second by Len Manning. All in Favor. Carried.**

To consider and possibly act to replace a blower at the sewer plant. **Motion by Kellie Flaherty to approve hiring C. Emery Nelson to remove the old blower and replace it with a new one for a cost of \$9,446.00. Second by Len Manning. All in Favor. Carried.**

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To consider and possibly act to approve Resolution 2025-05 Compliance Maintenance. **Motion by Jamey Flaherty to approve Resolution 2025-05 Compliance Maintenance. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action regarding Contractor's Application for Payment No. 9 Staab Construction. **Motion by Jamey Flaherty to approve Contractor's Application for Payment No. 9 for \$42,907.70, Staab Construction. Second by Kellie Flaherty. On Roll Call: Eric Jorgensen, yes; Brian Nelson, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes; Gary Johnson, yes. Carried.**

Discussion and possible action regarding fence permit application, 900 West Main Street, Kirsten Leisch. **Motion by Len Manning to approve fence permit application for Kirsten Leisch for 900 West Main Street as presented. Second by Brian Nelson. All in Favor. Carried.**

Parks Committee Report was given by committee chair Kellie Flaherty.

To consider and possibly act to appoint Michelle Bringgold to the Planning Commission. **Motion by Kellie Flaherty to appoint Michelle Bringgold to the Planning Commission. Second by Eric Jorgensen. All in Favor. Carried.**

To consider and possibly act to delegate too or seek bids for Vacant Building Inspector. No action taken.

Discussion and possible action regarding proposed Ordinance changes for special exceptions for Zoning. **Motion by Len Manning to move forward with the proposed Ordinance changes for special exceptions for Zoning. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Judy Swenson's resignation from the Zoning Board of Appeals. **Motion by Len Manning to approve Judy Swenson's resignation from the Zoning Board of Appeals. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve addressing for parcel 106-00423-0006 to 802 Idlewild St. **Motion by Len Manning to approve addressing for parcel 106-00423-0006 to be 802 Idlewild Street. Second by Eric Jorgensen. All in Favor. Carried.**

Discussion and possible action regarding bids for updating Zoning Map. Two bids were attained. **Motion by Len Manning to work with Polk County Zoning Department to update the Zoning Map. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action regarding Confidentiality Agreement with Polk County, Tim Anderson. No action taken.

To consider and possibly act to approve Balsam Lake Brewery/Market, 101 First Ave E-Renewal Class B Beer License #1169 and Class C Wine License #1170, Amplified Device Permit #3091, Renewal Operator License #1614-1618, 1622-1623, Original Operator License #1619-1621. **Motion by Kellie Flaherty to approve Balsam Lake Brewery/Market, 101 First Ave E-Renewal Class B Beer License #1169 and Class C Wine License #1170, Amplified Device Permit #3091, Renewal Operator License #1614-1618, 1622-1623, Original Operator License #1619-1621. Second by Brian Nelson. All in Favor. Carried.**

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To consider and possibly act to approve Balsam Lake Lodge, 264 County Road I-Renewal Class B Beer and Class B Liquor License #1173 Amplified Device Permit #3093, Renewal Operator License #1635-1639. Discussion regarding the Balsam Lake Lodge amplification took place. Discussion to limit the hours to the permit were heard and how to reduce the volume. A letter from Brian Wertish was reviewed by the Board along with input from Keth Stanze and Kathy Unte were considered. **Motion by Kellie Flaherty to approve Balsam Lake Lodge, 264 County Road I-Renewal Class B Beer and Class B Liquor License #1173 Amplified Device Permit #3093, Renewal Operator License #1635-1639. Second by Brian Nelson. All in Favor. Carried.**

Discussion and possible action to approve Balsam Lake Lodge, 264 County Road I Original Cigarette License #2039. **Motion by Kellie Flaherty to approve Original Cigarette License #2039 for Balsam Lake Lodge with the restriction the products can only be sold at the bar and not any other location on the property. Second by Jamey Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Barred Owl, 111 Main Street-Renewal Class B Beer and Reserve Class B Liquor License #1168, Amplified Device Permit #3094, Renewal Operator License #1640-1642. **Motion by Kellie Flaherty to approve Barred Owl, 111 Main Street-Renewal Class B Beer and Reserve Class B Liquor License #1168, Amplified Device Permit #3094, Renewal Operator License #1640-1642. Second by Jamey Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Doc's Pub & Eatery, 305 Main Street-Renewal Class B Beer and Class B Liquor License #1173, Cigarette License #2035, Amplified Device Permit #3095, Renewal Operator License #1627-1632, Original Operator License #1633-1634. Much discussion took place regarding sale location for alcohol. It was noted by Kevin Irwin they would like to sell beer on the curb for Freedom Fest Celebrations each year. They stated they would not be selling tobacco products on the curb for the event as illustrated in their renewal paperwork. Its been noted by the public that the tent and beer sales on the curb have become unsafe and disruptive to the event. **Motion by Jamey Flaherty to approve Doc's Pub & Eatery, 305 Main Street- Renewal Class B Beer and Class B Liquor License #1173 with the exception they are not allowed to put up their tent on the curb the Friday of Freedom Fest and that their beer table must be located as close to their building as possible to allow for foot traffic to pass and they can have a tent for the Saturday of Freedom Fest but the tent must not be placed into the street. Second by Kellie Flaherty. On Roll Call: Eric Jorgensen, abstain; Brian Nelson, yes; Len Manning abstain; Jamey Flaherty, yes; Kellie Flaherty, yes; Gary Johnson, yes. Carried. Motion by Kellie Flaherty to approve Doc's Pub and Eatery, 305 Main Street Cigarette License #2035 (Excluding sidewalk sales), Amplified Device Permit #3095, Renewal Operator License #1627-1632, Original Operator License #1633-1634. Second by Brian Nelson. All in Favor. Carried.**

To consider and possibly act to approve Family Dollar Stores of Wisconsin LLC, 909 Frontage Road- Renewal Class A Beer License and Class A Liquor License #1175, Cigarette License #2038, Renewal Operator License #1624-1626. **Motin by Kellie Flaherty to approve Family Dollar Stores of Wisconsin LLC, 909 Frontage Road- Renewal Class A Beer License and Class A Liquor License #1175, Cigarette License #2038, Renewal Operator License #1624-1626. Second by Brian Nelson. All in Favor. Carried.**

To consider and possibly act to approve Highway 46 Store, 800 State Road 46 N-Renewal Class A Beer License and Class A Liquor License #1178, Cigarette License #2037, Renewal Operator License #1588-1590, 1643-1644, Original Operator License #1645. **Motion by Len Manning to approve Highway 46 Store, 800 State**

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Road 46 N-Renewal Class A Beer License and Class A Liquor License #1178, Cigarette License #2037, Renewal Operator License #1588-1590, 1643-1644, Original Operator License #1645. Second by Eric Jorgensen. All in Favor. Carried.

To consider and possibly act to approve HopSack, 105 Main Street-Renewal Class B Beer License #1176 and Class C Wine License #1177, Amplified Device Permit #3096, Renewal Operator License #1591, Original #1592-1594. **Motion by Kellie Flaherty to approve HopSack, 105 Main Street-Renewal Class B Beer License #1176 and Class C Wine License #1177, Amplified Device Permit #3096, Renewal Operator License #1591, Original #1592-1594. Second by Len Manning. All in Favor. Carried.**

To consider and possibly act to approve Indianhead Supper Club, 107 Indianhead Shores Dr-Renewal Class B Beer and Class B Liquor License #1179, Amplified Device Permit #3097, Renewal Operator License #1603-1605, Original Operator License #1606-1607. **Motion by Kellie Flaherty to approve Indianhead Supper Club, 107 Indianhead Shores Dr-Renewal Class B Beer and Class B Liquor License #1179, Amplified Device Permit #3097, Renewal Operator License #1603-1605, Original Operator License #1606-1607. Second by Brian Nelson. All in Favor. Carried.**

To consider and possibly act to approve KJ's New North, 104 First Ave E-Renewal Class B Beer License #1180 and Class C Wine License #1181, Amplified Device Permit #3098, Renewal Operator License #1595. **Motion by Kellie Flaherty to approve KJ's New North, 104 First Ave E-Renewal Class B Beer License #1180 and Class C Wine License #1181, Amplified Device Permit #3098, Renewal Operator License #1595. Second by Brian Nelson. All in Favor. Carried.**

To consider and possibly act to approve Lucky Seven General Store, 101 Main Street-Renewal Class A Beer License and Class A Liquor License #1182, Cigarette License #2036, Renewal Operator License 1597-1600, Original Operator License #1596. **Motion by Kellie Flaherty to approve Lucky Seven General Store, 101 Main Street-Renewal Class A Beer License and Class A Liquor License #1182, Cigarette License #2036, Renewal Operator License 1597-1600, Original Operator License #1596. Second by Brian Nelson. All in Favor. Carried.**

To consider and possibly act to approve Reeds Sunnyside Marina, 252 County Road I-Renewal Class B Beer License #1183, Renewal Operator License #1601-1602. **Motion by Jamey Flaherty to approve Reeds Sunnyside Marina, 252 County Road I-Renewal Class B Beer License #1183, Renewal Operator License #1601-1602. Second by Eric Jorgensen. All in Favor. Carried.**

To consider and possibly act to approve The Thirsty Otter, 101 County Road I-Renewal Class B Beer and Class B Liquor License #1184, Amplified Device Permit #3099, Renewal Operator License #1608-1609, Original Operator License #1610-1613. **Motion by Len Manning to approve The Thirsty Otter, 101 County Road I-Renewal Class B Beer and Class B Liquor License #1184, Amplified Device Permit #3099, Renewal Operator License #1608-1609, Original Operator License #1610-1613. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve Top Spot Tavern, 209/211 Main Street-Renewal Class B Beer and Class B Liquor License #1185, Amplified Device Permit #3100, Renewal Operator License #1583-1585, Original Operator License #1586-1587. **Motion by Jamey Flaherty to approve Top Spot Tavern, 209/211 Main Street-Renewal Class B Beer and Class B Liquor License #1185, Amplified Device Permit #3100, Renewal**

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Operator License #1583-1585, Original Operator License #1586-1587. Second by Kelle Flaherty. All in Favor. Carried.

To consider and possibly act to approve Viv's Kitchen & Cater, 214 Main Street-Renewal Class B Beer License #1186, Class C Wine License #1187, Amplified Device Permit #3101. **Motion by Kellie Flaherty to approve Viv's Kitchen & Cater, 214 Main Street-Renewal Class B Beer License #1186, Class C Wine License #1187, Amplified Device Permit #3101. Second by Jamey Flaherty. All in Favor. Carried.**

To consider and possibly act to go into closed session pursuant to Wisconsin Statute 19.85 exemptions (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **Discussion and possible action regarding Purchasing Land.** Board did not go into closed session, no action taken.

To consider and possibly act to go into closed session pursuant to Wisconsin Statute 19.85 exemptions (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **Proposed Engineering plan for property near Balsam Lake Beach.** Board did not go into closed session, no action taken.

Finance Committee report was given by committee chair Gary Johnson.

Discussion and possible action regarding maturing CD at Pillar Bank. **Motion by Brian Nelson to renew the CD with Pillar Bank with Pillar Bank with a 12-month term at 4.15 APY. Second by Len Manning. All in Favor. Carried.**

To consider and possibly act to approve May 30th, 2025, Treasurers Report. **Motion by Jamey Flaherty to approve the May 30th, 2025, Treasurers Cash Report. Second by Kellie Flaherty. All in Favor. Carried.**

Building Permit Log Report was reviewed by the Board.

June Meetings: Monday 9th, Sewer/Water M&E Committee Meeting @ 5:00 p.m., Parks Committee Meeting @ 5:30 p.m.

Motin by Jamey Flaherty to adjourn. Second by Kellie Flaherty. All in Favor. Carried. 9:00p.m.

Amy Wilson, Clerk Treasurer
Ann Ball, Deputy Clerk Treasure