

Village of Balsam Lake
Regular Meeting of Trustees Monday October 6th, 2025

Meeting called to order by President Gary Johnson at 6:00p.m.

Members present on roll call: Gary Johnson, Corby Stark, Eric Jorgensen, Brian Nelson, Len Manning, Jamey Flaherty, Kellie Flaherty.

Others present: Jason Larson, Seth Ilgen, Linda Heimstead, John Amrhien, Julia Amrhien, Simon McCormack, Jessy Mattocks, Jeff Reed, Curtis Nelson

Public Comments: Jessy Mattocks was in attendance. He stated it's his understanding that the municipality works for the community and citizens. Jessy Mattocks stated the way that the municipality can give back to the community is through the library.

To consider and possibly act to approve the October 6th, 2025, Regular Board meeting agenda. **Motion by Corby Stark to approve the October 6th, 2025, Regular Board meeting agenda. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve the September 8th, 2025, Regular Board meeting minutes & the September 22nd, 2025 Special Board meeting minutes. **Motion by Jamey Flaherty to approve the September 8th, 2025, Regular Board meeting minutes & the September 22nd, 2025, Special Board meeting minutes. Second by Len Manning. All in Favor. Carried.**

Police Chief Report was given by Chief Jorgensen. In September there were 42 calls for service and a few incidents. It was noted that for 2026 the BLCPD would not recommend closing County Road I for a special music event as the detour caused more of an issue.

Fire Chief was given by Brian Nelosn.

Public works report was given by David Patterson.

Library Report was given by Linda Hemstaid.

Chamber of Commerce Report was given by Jeff Reed. It was noted the wine walk went well with over 318 participants. Planning is underway for the Christmas Stroll, Santa at the Bank, Winter Fest and Trunk or Treat. Jeff Reed stated the Chamber is interested in working with the Village to revitalize the Smart Growth Committee.

Discussion and possible action regarding ordinance amendment 2025-02 Grease, Oil, and Sand Interceptors. **Motion by Len Manning to approve Ordinance Amendment 2025-02 Grease, Oil, and Sand Interceptors. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Renewal Operator License Application #1668 & Original Operator License Application #1669. **Motion by Kellie Flaherty to approve Renewal Operator License Application #1168 & Original Operator License Application #1669. Second by Jamey Flaherty. All in Favor. Carried.**

Discussion and possible action on Rental Licensing-Residential Application, 850 Bear Island, John & Julia Amrhien. John & Julia Amrhien were in attendance. It was noted they own domed house on Bear Island and they have parking available off of Park Drive. Eric Jorgensen asked if there is any other homes on the

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island and if there would be any issues for short-term rentals. John Amrhien noted that there is an additional home on the island and that the other property owner is family and the relationship has been positive the past few years. **Motion by Brian Nelson to approve Rental Licensing-Residential Application, 850 Bear Island, for John and Julia Amrhien. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action to appoint Bob Swank to the Zoning Board of Appeals Committee. **Motion by Corby Stark to appoint Bob Swank to the Zoning Board of Appeals Committee. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action regarding Municipal HVAC Unit, Johnson Controls, Ben LaLone. David Patterson was in attendance. It was noted Johnson Controls is stopping out to review one area of the building and that Johnson Controls is going to work with David Patterson to take him to another customer location that has the same air handling unit as the one the Village purchased. It was noted the air handling unit is still making a considerable amount noise.

Streets and Building Committee Report was given by Corby Stark.

Discussion and possible action regarding parcel:106-00240-0200, Balsam Lake Hotel, LLC. **Motion by Brian Nelson to go ahead with the idea of the change of the Developers Agreement, if the developer wants to work that out with the Village and that the Village Board is in favor of moving forward with presented concept. Second by Len Manning. All in Favor: 6, yes; 1 no. Carried.**

Discussion and possible action regarding Contractor's Application for Payment No. 13 Staab Construction. **Motion by Len Manning to approve Contractor's Application for Payment No. 13 Staab Construction for \$266,342.00. Second by Kellie Flaherty. On Roll Call: Corby Stark, yes; Eric Jorgnesen, yes; Brian Nelson, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes; Gary Johnson, yes. Carried.**

Discussion and possible action regarding Change Order request, Simon McCormack, SEH. **Motion by Len Manning to approve Change Order Request No. 5 for \$20,120.00. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action on Water Treatment Plant, Simon McCormack, SEH. Simon McCormack was in attendance. It was noted the WTP project is on schedule. This week windows were installed and next week plumbing and electricity will be installed. It was noted the driveway pavement should be completed by the end of the month. It was noted the Well rehabilitation company do need to come back for the installation of a distilling tube that wasn't installed.

Discussion and possible action regarding Village Trustee pay rates. Pay rates from other municipalities were reviewed by the Village Board. **Motion by Jamey Flaherty to approve the following increases:**

President

Salary	\$ 6,000 Annually
Regular Board Meeting	\$ 100.00 per meeting
Special Board Meeting	\$ 50.00 per meeting

Trustees

Regular Board Meeting	\$ 100.00 per meeting
Special Board Meeting	\$ 50.00 per meeting
Committee Meeting	\$ 50.00 per meeting

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Zoning Board of Appeals

Member \$ 75.00 per meeting

Planning Commission

Member \$ 75.00 per meeting

CBDG/Housing Committee

Member \$ 75.00 per meeting

Second by Brian Nelson. All in Favor. Carried. President and trustee pay rates will be effective in 2026 for the next newly elected trustees or upon re-election.

Labor Committee Report was given by Jamey Flaherty.

Finance Committee Report was given by Gary Johnson.

To consider and possibly act to approve September 30th, 2025 Treasurers Report. **Motion by Jamey Flaherty to approve the September 30th, 2025, Treasurers Report. Second by Kellie Flaherty. All in Favor. Carried.**

Building Permit Log Report was reviewed.

September Meetings: Monday 20th Water/Sewer/M&E @ 5:00 p.m., Labor Committee @ 5:15 p.m.

Motion by Len Manning to adjourn. Second by Kellie Flaherty. All in Favor. Carried. 6:55 p.m.

Amy Wilson, Clerk Treasurer
Ann Ball, Deputy Clerk Treasure