

Village of Balsam Lake  
Regular Meeting of Trustees Monday November 3<sup>rd</sup>, 2025

Meeting called to order by President Gary Johnson at 6:00p.m.

Members present on roll call: Gary Johnson, Corby Stark, Eric Jorgensen, Brian Nelson, Len Manning, Kellie Flaherty.

Others present: Jason Larson, Paul Mahler.

No public Comments.

To consider and possibly act to approve the November 3<sup>rd</sup>, 2025, Regular Board Meeting Agenda. **Motion by Corby Stark to approve the November 3<sup>rd</sup>, 2025 Regular Board Meeting Agenda. Second by Len Manning. All in Favor. Carried.**

To consider and possibly act to approve the October 6<sup>th</sup>, 2025, Regular Board meeting minutes. **Motion by Len Manning to approve the October 6<sup>th</sup>, 2025, Regular Board meeting minutes. Second by Kellie Flaherty. All in Favor. Carried.**

Police Chief Report was given by Chief Jorgensen. In the month of October there were 47 calls for service. Halloween went well in Balsam Lake.

Fire Chief Report was given by Brian Nelson. In the Month of October there were 2 fire calls and 5 rescue runs.

Discussion and possible action regarding Innovation Grant Application. In November, Gary and Brian will hold a planning meeting in November to create an action plan. No action taken, it was noted the agenda item should be moved to the December Board Meeting.

To consider and possibly act to appoint Gary Johnson as an alternate member to the Milltown Community Fire Association. **Motion by Kellie Flaherty to appoint Gary Johnson as an alternate member to the Milltown Community Fire Association. Second by Len Manning. All in Favor. Carried.**

Public Works Report was given by David Patterson. DPW stated most seasonal waters have been shut off for the season. The Public Works Department is working repairing the roadways through patching and this should be completed by the end of the week. Fall cleanup is taking place, it was noted that most docks have been pulled, the water is shut off at the beach and park and the streets are being swept. Black dirt was hauled into the sewer plant and placed on the shoulder of the new paving at the sewer plant. The Plow trucks and tractor are prepared and ready for the snow.

Library Director Report was emailed to the Village Board for review.

No Chamber of Commerce Report given or submitted.

To consider and possibly act to approve Poultry Permit Renewal Application #26-01 James & Lori Duncan & 26-02 Elexis Blouin-Potvin. **Motion by Corby Stark to approve Poultry Permit Renewal Application #26-01 James & Lori Duncan & 26-02 Elexis Blouin-Potvin. Second by Kellie Flaherty. All in Favor. Carried.**

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To consider and possibly act to approve annual rental license applications. **Motion by Brian Nelson to approve the annual rental license application list submitted with the change that no applications are in probationary status. Second by Kellie Flaherty. On Roll Call: Corby Stark, abstain; Eric Jorgensen, yes; Brian Nelson, yes; Len Manning, abstain; Kellie Flaherty, yes; Gary Johnson, yes.**

Discussion and possible action regarding Municipal HVAC Unit, Johnson Controls, Ben LaLone. No new information provided.

Discussion and possible action to approve contract agreement for Vacant Building Inspector, Joe Atwood. **Motin by Brian Nelson to approve Joe Atwood to be the Village Vacant Building Inspector with the condition he provides the Village with a copy of his certifications on a one-year contract basis ending December 31<sup>st</sup>, 2025. Second by Kellie Flaherty. All in Favor. Carried.**

Water/Sewer/M&E Committee Report given by Len Manning.

To consider and possibly act to approve water tower maintenance agreement. **Motion by Len Manning to approve the updated 10-year service agreement with KLM through 2034, Knowing the Village can cancel the contract at anytime with no cancellation fees. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve purchasing a 2025 New Holland Skid Steer upon trade. **Motion by Len manning to approve trading the 2024 New Holland K328 Skid Steer and purchasing a new 2025 New Holland Skid Steer L328 costing \$3,000.00. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action regarding Contractor's Application for Payment No. 14 Staab Construction Corporation. **Motion by Len Manning to approve Contractor's Application for Payment No. 14 Staab Construction Corporation for \$ 984,652.17. Second by Kellie Flaherty. On Roll Call: Corby Stark, yes; Eric Jorgensen, yes; Brian Nelson, yes; Len Manning, yes; Kellie Flaherty, yes; Gary Johnson, yes.**

Discussion and possible action on Water Treatment Plant, Simon McCormack, SHE. No action taken. DPW gave an update on the treatment plant. It was noted the project is still on schedule. After substantial completion, it was noted DPW would like to hold an open house for the public see the WTP.

Finance Report was given by Gary Johnson. It was noted that a copy of the proposed budget was submitted in the packet for trustee review.

To consider and possibly act to approve October 31<sup>st</sup>, 2025, Treasurers Report. **Motion Corby Stark to approve the October 31<sup>st</sup>, 2025, Treasurers Report. Second by Kellie Flaherty. All in Favor. Carried.**

Building Permit Log was reviewed.

Labor Committee report was given by Corby Stark.

To consider and possibly act to go into closed session pursuant to Wisconsin Statute 19.85 (c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Clerk Treasurer roles and responsibilities. **Motion by Corby Stark to go into closed session pursuant to Wisconsin Statute 19.85 (c): Considering employment, promotion, compensation, or performance evaluation data of any public**

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**employee over which the governmental body has jurisdiction or exercises responsibility. Clerk Treasurer roles and responsibilities. Second by Kellie Flaherty. All in Favor. Carried.**

**Motion by Len Manning to adjourn. Second by Kellie Flaherty. All in Favor. Carried. 8:13p.m.**

Amy Wilson, Clerk Treasurer

Ann Ball, Deputy Clerk Treasure