

Monday February 2nd, 2026

Village of Balsam Lake
Regular Meeting of Trustees

Meeting called to order by President Gary Johnson at 6:00p.m.

Members present on roll call: Gary Johnson, Corby Stark, Eric Jorgensen, Brian Nelson, Len Manning, Jamey Flaherty, Kellie Flaherty.

Others present: Jason Larson, Dan Flaherty, Jeff Reed, Gretchen Bloss, Simon McCormack, Rebecca Manning, Jeanne Alling, Jessee Mattocks, Linda Heimstead.

To consider and possibly act to approve the February 2nd, 2026, Regular Board meeting agenda. **Motion by Len Manning to approve the February 2nd, 2026, Regular Board meeting agenda. Second by Kellie Flaherty. All in Favor. Carried.**

To consider and possibly act to approve the January 5th, 2026, Regular Board Meeting minutes. **Motion by Jamey Flaherty to approve the January 5th, 2026, Regular Board Meeting minutes. Second by Len Manning. All in Favor. Carried.**

Police Chief Report was given by Chief Jorgensen.

Library Director Report was given by Linda Heimstead.

Chamber of Commerce Report was given by Jeff Reed.

Discussion and possible action regarding video service for Village meetings. **Motion by Kellie Flaherty to not offer video services for Village meetings. Second by Eric Jorgensen. All in Favor. Carried.**

Discussion and possible action regarding Balsam Lake Farmers Market, Jeanne Alling. **Motion by Kellie Flaherty to approve the Balsam Lake Farmers Market use of the Village parking lot at 401 Main Street for their weekly Farmers Market. Second by Len Manning. All in Favor. Carried.**

To consider and possibly act to approve Mobile Home License for Birchwood Terrace. **Motion by Len Manning to approve the Mobile Home License for Birchwood Terrace. Second by Corby Stark. All in Favor. Carried.**

To consider and possibly act to approve Renewal Operator License #1672, Brent Colbert. **Motion by Kellie Flaherty to approve Renewal Operator License #1672 for Brent Colbert. Second by Len Manning. All in Favor. Carried.**

To consider and possibly act to approve Renewal Poultry Permit #26-03, Emily Measner. **Motion by Len Manning to approve renewal Poultry Permit #26-03 for Emily Measner. Second by Corby Stark. All in Favor. Carried.**

Curtis Nelson provided updated information to the Village Board for the development of parcel ID: 106-00240-0200.

Curtis Nelson provided updated information to the Village Board for the development of parcel ID: 106-00598-0000.

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To consider and possibly act to approve election workers for 2026. **Motion by Corby Stark to approve the following election workers for 2026: Brad Mabry, Gretchen Bloss, Eric Jorgensen, Lisa Bjornstad, Kellie Flaherty, Michelle Flaherty, Cindy Walker, Lori Duncan. Second by Len Manning. All in Favor. Carried.**

Water/Sewer/M&E Committee Report was given by Len Manning

To consider and possibly act to approve motor replacement and upgrades to Well 1. **Motion by Len Manning to approve hiring Municipal Well & Pump to replace the motor in Well 1 and make the upgrades to the VFD for a total cost of \$20,260.00. Second by Kellie Flaherty. On Roll Call: Gary Johnson, yes; Corby Stark, yes; Eric Jorgensen, yes; Brian Nelson, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes. Carried.**

To consider and possibly act to approve hiring Ayres to conduct a Lower Balsam Lake Dam inspection. **Motion by Len Manning to approve hiring Ayres to conduct a Lower Balsam Lake Dam inspection during the summer of 2026 for a total cost of \$4,750.00. Second by Kellie Flaherty. On Roll Call: Gary Johnson, yes; Corby Stark, yes; Eric Jorgensen, yes; Brian Nelson, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes. Carried.**

Discussion and possible action regarding pay application #17 from Staab Construction Corporation. **Motion by Jamey Flaherty to approve pay application #17 from Staab Construction Corporation costing \$228,345.63. Second by Corby Stark. On Roll Call: Gary Johnson, yes; Corby Stark, yes; Eric Jorgensen, yes; Brian Nelson, yes; Len Manning, yes; Jamey Flaherty, yes; Kellie Flaherty, yes. Carried.**

Simon McCormack from SEH gave an update on the Water Treatment Plant. Substantial completion will take place around March 31st, 2026.

Streets & Buildings Committee Report was given by Corby Stark.

Parks Committee Report was given by Kellie Flaherty.

Finance Committee Report was given by Gary Johnson.

To consider and possibly act to approve replacing the HWY 46 speed sign. **Motion by Corby Stark to approve using \$3,929.00 from the Streets Capital 2026 HWY 46 N Outlay Account to purchase a new speed sign to replace the existing HWY 46 speed sign. Second by Len Manning. All in Favor. Carried.**

Discussion and possible action regarding 2025 Freedom Fest Fireworks Contribution request from BLHOA. **Motion by Brian Nelson to move \$5,000.00 from the fireworks savings account to pay the invoice request received from the Homeowners Association for the 2025 Freedom Fest Fireworks. Second by Kellie Flaherty. All in Favor. Carried.**

Discussion and possible action regarding BLFD final payroll. **Motion by Brian Nelson to approve payment of the requested payroll utilizing money from the fire subsidy budget amount immediately. Second by Len Manning. All in Favor. Carried.**

Discussion regarding BLFD fundraising account. **Motion by Brian Nelson to approve issuing BLFD fundraising account money to Unity Fire Association immediately. Second by Corby Stark. All in Favor. Carried.**

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Discussion regarding EMS Funding Assistance Program. **Motion by Brian Nelson to approve paying all awarded \$10,000.00 for the EMS funding Assistance Program to Unity Fire Association immediately. Second by Jamey Flaherty. All in Favor. Carried.**

To consider and possibly act to approve January 31st, 2026, Treasurers Report. **Motion by Corby Stark to approve the January 31st, 2026, Treasurers Report. Second by Kellie Flaherty. All in Favor. Carried.**

Village Board did not go into closed session.

Building Permit Log Report was reviewed.

February Meetings: Monday 9th, Parks Committee Meeting @ 5:30 p.m.

Announcements: Gary Johnson noted that in 2026, Waterman Sanitation reported there was 2.6 tons of comingled recycling and 4 tons of cardboard/paper picked up at the Sewer Treatment Plant.

Motion by Corby Stark to adjourn the meeting. Second by Kellie Flaherty. All in Favor. Carried. 7:10 p.m.

Amy Wilson, Clerk Treasurer
Ann Ball, Deputy Clerk Treasure