

Village Trustee Oath of Offices for Len Manning was completed.

Meeting called to order by Clerk Treasurer at 6:00p.m.

Members present on roll call: Kellie Flaherty, Eric Jorgensen, Brian Nelson, Katie Jordan, Gretchen Bloss, Jason Larson, Len Manning.

Others present: Paul Mahler, Tom Dick, Laurie Dick, Rick Bancroft, Lynn McIntyre, Nicky Weiss, Myrna Donovan, Simon McCormack, Joe Attwood, Dawn Kegley, Justin Sucher, Linda Heimstead.

No public comments were made.

To consider and possible act to approve the June 1st, 2026, Regular Board meeting agenda. It was noted by the Village President, that items #24 & #25 shall be moved to after item #32. **Motion by Gretchen Bloss to approve the amended agenda as presented by the president. Second by Eric Jorgensen. All in Favor. Carried.**

Consent Agenda. Gretchen Bloss requested items H. K. & L. be removed from the consent agenda to be reviewed. **Motion by Jason Larson to approve consent agenda items as stated:**

- A. **Approve the May 4th, 2026, Regular Board meeting minutes.**
- B. **Approve the May 18th & May 28th, 2026, Special Board meeting minutes.**
- C. **Approve the May 18th Finance Committee minutes.**
- D. **Approve the May 18th, 2026, Public Protection Committee minutes.**
- E. **Approve Mobile Home Park License: Wards Resort #98-26, Balsam Lake Estates WI MHC, LLC #99-26 Birchwood Terrace Mobile Home Court #100-26, Lakeview Park #101-26, Reed's Sunnyside Marine, Inc #102-26.**
- F. **Approve Balsam Lake Brewery & Market LLC, 101 First Ave E-Renewal Class B Beer License #1196 and Class C Wine License #1197, Amplified Device Permit #3109, Renewal Operator License: Ava Nyara #1725, Elise King #1726, Gabriella Pecore #1727, Cynthia Kirchner #1728, Kari Francois #1729, Mackenzie Scheps #1730, Kimberly Turpin #1731, Margaret Byrne #1732, Teresa Nyara #1733.**
- G. **Approve Sunsets at Paradise, 264 County Road I-Renewal Class B Beer and Class B Liquor License #1200 Amplified Device Permit #3111, Renewal Tobacco License #2040, Renewal Operator License: McKenna Christensen #1716, Jay Daugherty #1717, Lauren Mikolich #1718, Kyle Bundgaard #1719, Courtney Hamack #1720, Jenna Lundgren #1721 & Original Operator License: Jorden Vizenor #1722, Kelita Amaka Nwachukwu #1723, Greta Eggert #1724, Joel Chavez #1747.**
- I. **Approve Doc's Pub Balsam Lake, LLC, 305 Main Street-Renewal Class B Beer and Class B Liquor License #1202, Cigarette License #2044, Amplified Device Permit #3113, Renewal Operator License: Kimberly Taber #1740, Rebecca Balog #1741, Rebekah Swenson #1742, Heather Pfeifer #1743, Kayla Duclon #1744, Laurie Smith #1745, Hannah Florer #1746.**
- J. **Approve Family Dollar Stores of Wisconsin LLC, 909 Frontage Road- Renewal Class A Beer License and Class A Liquor License #1203, Cigarette License #2042, Renewal Operator License: Klorrissa Menter #1734, Jacob Novack #1735, Adair Scheel #1736, Jacob Johnson #1737, Original Operator License: Helen Beto #1738.**

Village of Balsam Lake
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- M. **Approve SS Supper Club Inc., 107 Indianhead Shores Dr-Renewal Class B Beer and Class B Liquor License #1206, Amplified Device Permit #3115, Renewal Operator License: Jan Hansen #1703, Mark Ferguson #1704, Sydney Peterson #1705, Original Operator License: Brad Pittman #1706.**
- N. **Approve KJ's New North LLC, 104 First Ave E-Renewal Class B Beer License #1207 and Class C Wine License #1208, Amplified Device Permit #3116, Renewal Operator License: Jennifer Delgado #1682.**
- O. **Approve Edwards Oil LLC, 101 Main Street-Renewal Class A Beer License and Class A Liquor License #1209, Cigarette License #2041, Renewal Operator License: Cierra Luther #1696, Pamala McCarty #1697, Justin Moore #1698, Mitchell Bengston #1699 & 1702, Mackenzie Jensen #1700, Rachel Bradshaw #1701.**
- P. **Approve Reeds Sunnyside Marine Inc., 252 County Road I-Renewal Class B Beer License #1210, Renewal Operator License: Christina Lund #1678, Kimberly Picco #1679, Alexis Nadeau #1680, Madison Reed #1681.**
- Q. **Approve Bookery Balsam Lake- Renewal Class B Beer License #1211 and Class C Wine License #1212.**
- R. **Approve Balsam 101 Inc., 101 County Road I-Renewal Class B Beer and Class B Liquor License #1214, Amplified Device Permit #3117, Renewal Operator License: Kelsey Hochman #1707, Evin Pollitt #1708, Adrienne Weirke #1709, Jennifer Mattson #1710, Isabella Gatten #1711, Rylie Pollitt #1712, Original Operator License: Alexa Thorsheim #1713, Arien Madison #1714, Maegan Good #1715.**
- S. **Approve Top Spot Tavern LLC, 209/211 Main Street-Renewal Class B Beer and Class B Liquor License #1215, Amplified Device Permit #3118, Renewal Operator License: Nicholas Elert #1683, Hailey Olson #1684, Candice Conkley #1685, Jordan Borkenhagen #1686.**
- T. **Approve Donielle L Strilzuk LLC, 214 Main Street-Renewal Class B Beer License #1216, Class C Wine License #1217, Amplified Device Permit #3119, Renewal Operator License: Donielle Strilzuk #1688 & Dawn Kogler #1689.**

Second by Eric Jorgensen. All in Favor. Carried.

Regular Agenda

Discussion and possible action regarding:

- H. **Hexbreaker Spirits LLC, 111 Main Street-Renewal Class B Beer and Reserve Class B Liquor License #1201, Amplified Device Permit #3112, Renewal Operator License Lars Olsen #1739.**
- k. **SNL LLC, 800 State Road 46 N-Renewal Class A Beer License and Class A Liquor License #1213, Cigarette License #2043, Renewal Operator License: Leonard Olson #1692, Sandra Edgell #1693, Lynette Colbert #1694, Original Operator License Stephanie Bethell #1695.**
- L. **HopSack LLC, 105 Main Street-Renewal Class B Beer License #1204 and Class C Wine License #1205, Amplified Device Permit #3114, Renewal Operator License: Rachel Hartman #1690, Milena Cross #1691.**

It was noted by Gretchen Bloss that each of these applicants did not complete section C on the AB-200. **Motion by Brian Nelson to approve the following licenses upon applicants completing section C on the AB-200:**

- H. **Hexbreaker Spirits LLC, 111 Main Street-Renewal Class B Beer and Reserve Class B Liquor License #1201, Amplified Device Permit #3112, Renewal Operator License Lars Olsen #1739.**
- K. **SNL LLC, 800 State Road 46 N-Renewal Class A Beer License and Class A Liquor License #1213, Cigarette License #2043, Renewal Operator License: Leonard Olson #1692, Sandra Edgell #1693, Lynette Colbert #1694, Original Operator License Stephanie Bethell #1695.**

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L. **HopSack LLC, 105 Main Street-Renewal Class B Beer License #1204 and Class C Wine License #1205, Amplified Device Permit #3114, Renewal Operator License: Rachel Hartman #1690, Milena Cross #1691. Second by Eric Jorgensen. All in Favor. Carried.**

It was noted the Sheriffs candidate was not in attendance.

Police chief report was given by Chief Jorgensen.

Library director report was given by Linda Heimstead.

Chamber of Commerce report was given by Katie Jordan.

Public Works Director Report was given by David Patterson.

To consider and possibly act to appoint Ryan Peterson to the Planning Commission. **Motion by Jason Larson to appoint Ryan Peterson to the Planning Commission. Second by Brian Nelson. All in Favor. Carried.** The planning commission members are as follows: Kellie Flaherty* Denny Aubin, Michelle Bringgold, Jamey Flaherty, Len Manning, Jason Larson, and Ryan Peterson.

Discussion and possible action regarding fence permit request, 109 Elizabeth Trail, Rick Bancroft. **Motion by Len Manning to approve fence permit as presented. Second by Eric Jorgensen. All in Favor. Carried.**

To consider and possibly act to approve Amplified Device Permit Application #3121, Balsam Lake Trading Co. **Motion by Gretchen Bloss to approve Amplified Device Permit Application #3121, Balsam Lake Trading Co. as presented. Second by Len Manning. On roll call: Jason Larson, yes; Eric Jorgensen, yes; Brian Nelson, yes; Len Manning, yes; Katie Jordan, abstain; Gretchen Bloss, yes; Kellie Flaherty, yes. Carried.**

Discussion and possible action regarding Amplified Device Permit Application #3122, Justine Sine. **Motion by Len Manning to approve Amplified Device Permit Application #3122, Justine Sine noting the music shall take place inside the American Legion Building and shall conclude by 9:00 pm sharp due to quite hours in Pine Park. Second by Brian Nelson. On roll call: Jason Larson, yes; Eric Jorgensen, abstain; Brian Nelson, yes; Len Manning, yes; Katie Jordan, yes; Gretchen Bloss, yes; Kellie Flaherty, yes. Carried.**

Discussion and possible action regarding Amplified Device Permit Application #3123, Tom & Laurie Dick. **Motion by Gretchen Bloss to approve Amplified Device Permit Application #3123 as presented for Tom & Laurie Dick. Second by Jason Larson. All in Favor. Carried.**

Discussion and possible action regarding Transient Merchant Applications for The Shield Co Marketing LLC. **Motion by Len Manning to deny applications due to being incomplete. Second by Gretchen Bloss. On roll call: Jason Larson, yes; Eric Jorgensen, yes; Brian Nelson, opposed; Len Manning, yes; Katie Jordan, yes; Gretchen Bloss, yes; Kellie Flaherty, yes. Carried.** Applications were denied.

To consider and possibly act to approve Resolution 2026-01 Compliance Maintenance. **Motion by Len Manning to approve Resolution 2026-01 Compliance Maintenance. Second by Gretchen Bloss. All in Favor. Carried.**

Discussion and possible action regarding Farmers Market financial request for porta potty. **Motion by Gretchen Bloss to deny financial request to contribute to the Farmers Market porta potty. Second by Len Manning. All in Favor. Carried.** It was noted that there are public bathrooms in the Municipal Building across the street from the Farmers Market. It was noted that the building is open until 4:00 pm and would be available for Farmers Market goers if needed.

Discussion and possible action regarding Change Order No: 6, Water Treatment Plant, SEH. Simon McCormack was in attendance representing SEH. **Motion by Len Manning to approve Change Order No: 6 for the Water Treatment Plant as presented noting a project increase of \$20,573.00. Second by Eric Jorgensen. On roll call: Jason Larson, yes; Eric Jorgensen, yes; Brian Nelson, yes; Len Manning, yes; Katie Jordan, yes; Gretchen Bloss, yes; Kellie Flaherty, yes. Carried.**

Discussion and possible action regarding Supplemental Letter Agreement, Water Treatment Plant, SEH. It was noted by Simon McCormack that SEH would be reducing their Professional Services Contract by \$5,867.00 to account for part of Change Order No. 6 in relation to the air release discharge piping change from PVC to stainless steel. **Motion by Brian Nelson to approve Amendment No. 1 to the Agreement for Professional Services with SEH noting the reduction of \$5,867.00. Second by Len Manning. All in Favor. Carried.**

Discussion and possible action regarding Zoning Administrator. It was noted there has been a Zoning Administrator vacancy within the Village of Balsam Lake since May. The Village Board reviewed two different bids for services, one from Cedar Corporation presented by Lynn McIntyre and one from Joe Attwood. **Motion by Eric Jorgensen to hire Cedar Corporation as the new Village Zoning Administrator now through January 2027 with the renewal contract contingent upon Legal review. Second by Len Manning. All in Favor. Carried.**

Discussion and possible action regarding Building Administrator. The Village Board reviewed the current contract that they have with Ben Campbell as well as two bids of services, one from REM & one From Joe Attwood. **Motion by Brian Nelson to hire REM Inspecting LLC as the Village Building Administrator subject to attorney review of their proposed contract and upon completion of the 60-day termination clause within the current Building Administrators contract. Second by Len Manning. All in Favor. Carried.**

To consider and possible act to approve May 30th, 2026, Treasurers Report. **Motion by Brian Nelson to approve the May 30th, 2026, Treasurers Report as presented. Second by Jason Larson. All in Favor. Carried.**

Discussion and possible action regarding maturing CD at Pillar Bank. **Motion by Brian Nelson to approve moving maturing CD into a Money Market Account with Pillar Bank at a 1.75% APY. Second by Jason Larson. All in Favor. Carried.**

Discussion and possible action regarding general fund money market account at Pillar Bank. No action was taken, item moved to the July 6th, 2026, Village Board Meeting.

To consider and possibly act to attain loan for long term debt. **Motion by Katie Jordan to approve securing a \$45,000.00 loan for debt servicing with Pillar Bank with a semi-annual payment schedule. Second by Brian Nelson. All in Favor. Carried.**

To consider and possibly act to open a zero percent interest savings account with Pillar Bank for CBDG repayments. **Motion by Len Manning to open a zero percent interest savings account with Pillar Bank for CBDG monies as directed by the State. Second by Eric Jorgensen. All in Favor. Carried.**

Building Permit Log was reviewed.

June Committee Meetings: Monday 22nd, Streets & Buildings Committee Meeting @ 6:00pm.

Motion by Brian nelson to go into closed session pursuant to Wisconsin Statute 19.85 exemptions (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Discussion and possible action regarding parcel 106-00598-0000, JP Mahl Development LLC & Parcel 106-00598-0001 Village Outlot.
- Discussion and possible action regarding sale of Village owned property in Industrial Park.

Second by Len Manning. On roll call: Jason Larson, yes; Eric Jorgensen, yes; Brian Nelson, yes; Len Manning, yes; Katie Jordan, yes; Gretchen Bloss, yes; Kellie Flaherty, yes. Carried.

Meeting adjourned under closed session at 8:42pm

Amy Wilson, Clerk Treasurer
Ann Ball, Deputy Clerk Treasure