Village of Balsam Lake Monday August 3rd, 2026
Regular Meeting of Trustees

Meeting called to order by President Kellie Flaherty at 6:00p.m.

Members present on roll call: Kellie Flaherty, Brian Nelson, Katie Jordan, Gretchen Bloss, Jason Larson, Len Manning.

Members absent on roll call: Eric Jorgensen

Others present: Seth Ilgen, Linda Heimstead.

No public comments were made.

To consider and possible act to approve the August 3rd, 2026, Regular Board meeting agenda. **Motion by Brian Nelson to approve the August 3rd, 2026, Regular Board meeting agenda with the removal of items 20 and 21. Second by Jason Larson. All in Favor. Carried.**

Consent Agenda. It was noted, trustees would like Item A. moved to the Regular Agenda for Discussion. **Motion by Len Manning to approve consent agenda items as followed:**

B. Approve the July 6th, 2026, Finance Committee meeting minutes.
C. Approve the July 20th, 2026, Labor Committee meeting minutes.
D. Approve the July 20th, 2026, Dam Committee meeting minutes.
E. Approve Renewal Operator License: #1755 Colette Waldowiski, #1756 Jennifer Eibensteiner & Original Operator License: #1754 Tressa Carlson, #1757 Ezra Hinton & #1758 Kyle Metzler.

Second by Gretchen Bloss. All in Favor. Carried.

Regular Agenda

To consider and possibly act to approve the July 6th, 2026, Regular Board meeting minutes. **Motion by Brian Nelson to approve the July 6th, 2026, Regular Board meeting minutes with the corrections of Kellie Flaherty called the meeting to order and Gretchen Bloss was appointed as a representative to the Unity Fire Association Board. Second by Katie Jordan. All in Favor. Carried.**

Police Chief Report was given by Officer Seth Ilgen.

Library report was given by Linda Heimstead.

Chamber report was given by Katie Jordan.

Public Works report was given by David Patterson.

Discussion and possible action regarding pay application #21 from Staab Construction Corporation. **Motion by Brian Nelson to approve pay application #21 from Staab Construction Corporation for $46,407.00. Second by Len Manning. On Roll Call: Jason Larson, yes; Brian Nelson, yes; Len Manning, yes; Katie Jordan, yes; Gretchen Bloss, yes; Kellie Flaherty, yes. Carried.**

To consider and possibly act to approve operating agreement for Endeavors for 2027. **Motion by Brian Nelson to approve the operating agreement for Endeavors for 2027. Second by Gretchen Bloss. All in Favor. Carried.**

Discussion and possible action regarding Contract for Maintenance Assessment Services, Associated Appraisal Consultants. **Motion by Gretchen Bloss to attain other bids for Assessors in the area. Second by Jason Larson. All in Favor. Carried.**

A Letter received from Justine Sine regarding Amplified Device Permit was reviewed.

An email response from Ben Cambell regarding the Notice of Contract Termination was reviewed.

Discussion and possible action regarding goose hunting within the Village for fall 2026. **Motion by Len Manning to have the Police Chief vet applications before applications are reviewed by the Village Board. Second by Gretchen Bloss. All in Favor. Carried.**

Discussion and possible action regarding Resolution #2026-03, A Resolution Designated Public Depositories. **Motion by Brian Nelson to approve Resolution #2026-03, A Resolution Designated Public Depositories. Second by Len Manning. All in Favor. Carried.**

Discussion and possible action regarding Resolution #2026-04, A Resolution Establishing Building Permit Fees. **Motion by Gretchen Bloss to approve Resolution #2026-04, A Resolution Establishing Building Permit Fees. Second by Jason Larson. All in Favor. Carried.**

Discussion and possible action regarding Resolution #2026-05, A Resolution Requesting Exemption from County Library Tax. **Motion by Brian Nelson to approve Resolution #2026-05, A Resolution Requesting Exemption from County Library Tax. Second by Jason Larson. All in Favor. Carried.**

Discussion and possible action regarding Resolution #2026-06, A Transportation Resolution. **Motion by Gretchen Bloss to approve Resolution #2026-06, A Transportation Resolution. Second by Katie Jordan. All in Favor. Carried.**

To consider and possibly act to approve Public Works and Clerk Treasurer Departments wage increase for 2027. **Motion by Gretchen Bloss to approve giving the Public Works Department and the Clerk/Treasurer Department a 4% wage increase starting January 1st, 2027. Second by Len Manning. On Roll Call: Jason Larson, yes; Brian Nelson, yes; Len Manning, yes; Katie Jordan, yes; Gretchen Bloss, yes; Kellie Flaherty, yes. Carried.**

To consider and possibly act to approve July 31st, 2026, Treasurers Report. **Motion by Brian Nelson to approve the July 31st, 2026, Treasurers Report. Second by Jason Larson. All in Favor. Carried.**

Discussion and possible action regarding 2026 Freedom Fest Fireworks Contribution payment aid request from Balsam Lake Homeowners Association. No action taken.

Discussion and possible action regarding the purchase od desks for Clerk's office. **Motion by Len Manning to approve purchasing desks for Clerk's office for $4,010.00. Second by Gretchen Bloss. All in Favor. Carried.**

Discussion and possible action regarding general fund money market account at Pillar Bank. **Motion by Len Manning to move the general fund money market account at Pillar Bank to a new money market account with Royal Credit Union. Second by Katie Jordan. On Roll Call: Jason Larson, yes; Brian Nelson, yes; Len Manning, yes; Katie Jordan, yes; Gretchen Bloss, yes; Kellie Flaherty, yes. Carried.**

Building Permit Log Report was reviewed.

August Committee Meetings: Monday 24th, Public Protection Committee Meeting @ 4:30pm, Dam Committee Meeting @ 5:30pm.

Motion by Len Manning to adjourn. Second by Jason Larson. All in Favor. Carried. 7:25pm.

Amy Wilson, Clerk Treasurer
Ann Ball, Deputy Clerk Treasure