

Village of Balsam Lake
Regular Meeting of Trustees

Tuesday September 8th, 2026

Meeting called to order by President Kellie Flaherty at 6:00p.m.

Members present on roll call: Kellie Flaherty, Brian Nelson, Katie Jordan, Gretchen Bloss, Jason Larson, Len Manning.

Members absent on roll call: Eric Jorgensen

Others present: Jeff Nussbaum, Seth Ilgen, Linda Heimstead.

No public comments were made.

Consent Agenda.

Motion by Len Manning to approve consent agenda items as followed:

- A. **Approve the August 3rd, 2026, Regular Board meeting minutes.**
- B. **Approve the August 3rd, 2026, Finance Committee meeting minutes.**
- C. **Approve the August 24th, 2026, Special Board meeting minutes.**
- D. **Approve the August 24th, 2026, Public Protection Committee meeting minutes.**

Second by Brian Nelson. All in Favor. Carried.

To consider and possibly act to approve the September 8th, 2026, Regular Board meeting agenda.

Motion by Jason Larson to approve the September 8th, 2026, Regular Board meeting agenda. Second by Gretchen Bloss. All in Favor. Carried.

Police Chief report was given by Officer Seth Ilgen.

Library Director report was given by Linda Heimstead.

Discussion and possible action to appoint School Board representative to the Library Board. **Motion by Gretchen Bloss to appoint School Board Representative Sarah Engstrom-Yde to the Library Board. Second by Len Manning. All in Favor. Carried.**

Chamber of Commerce report was given by Katie Jordan.

Public Works report was given by Len Manning.

Discussion and possible action regarding change order number 7, Water Treatment Plant, SEH. Jeff Nussbaum with SEH was in attendance and spoke in regards to change order number 7. **Motion by Len Manning to approve Change Order Number 7 for \$48,075.51 with a final project cost for the WTP being \$3,956,945.83- a total project increase of 2.4%. Second by Jason Larson. All in Favor. Carried.**

Discussion and possible action regarding pay application #22 from Staab Construction Corporation, SEH. **Motion by Len Manning to approve pay application #22 from Staab Construction Corporation for \$53,339.57. Second by Katie Jordan. On Roll Call: Jason Larson, yes; Brian Nelson, yes; Len Manning, yes; Katie Jordan, yes; Gretchen Bloss; yes, Kellie Flaherty, yes. Carried.**

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Discussion and possible action regarding HVAC project and payment request from Johnson Controls, Ben LaLone. More questions regarding the HVAC system were asked, Ben LaLone was not in attendance. No action was taken, but will be added to the October Board meeting for further discussion.

Discussion and possible action to approve the August 24th, 2026, Dam Committee Meeting minutes. **Motion by Jason Larson to approve the August 24th, 2026, Dam Committee meeting minutes. Second by Gretchen Bloss. All in Favor. Carried.**

Discussion and possible action regarding professional services for the design of a replacement spillway for the Lower Balsam Lake Dam. It was noted that Gretchen Bloss is attaining information from other engineering companies. No action was taken.

To consider and possibly act to approve address for parcel 106-00356-0000 as 249 Indianhead Shores Drive. **Motion by Len Manning to approve addressing parcel 106-00356-0000 as 249 Indianhead Shores Drive. Second by Katie Jordan. All in Favor. Carried.**

To consider and possibly act to approve address for parcel 106-00351-0000 as 208 Indianhead Shores Drive. **Motion by Len manning to approve addressing parcel 106-00351-0000 as 208 Indianhead Shores Drive. Second by Jason Larson. All in Favor. Carried.**

To consider and possibly act to approve 2027 bid for annual hanging baskets, BL Pro-Lawn. **Motion by Gretchen Bloss to approve 2027 bid for annual hanging baskets from Balsam Lake Pro-Lawn for \$1,732.50. Second by Katie Jordan. All in Favor. Carried.**

Discussion and possible action regarding Bids for Assessment Services. No action taken, item will be moved to the October Board meeting.

To consider and possibly act to approve Goose Hunting & Hunting Zones within the Village for the 2026 Season. **Motion by Len Manning to approve Goose Hunting within the Village for fall 2026 and for the hunting locations to be as followed: Wards, Metcalf's field, North/behind Pillar Bank and at the Village sewer plant. Second by Brian Nelson. All in Favor. Carried.**

Discussion and possible action regarding submitted goose hunting applications. **Motion by Len Manning to approve the submitted goose hunting applications with the exception that any applicant who wishes to hunt on Village property (at the sewer plant), must hunt in a group for safety purposes. They cannot hunt on Village property as a solo hunter. Second by Katie Jordan. All in Favor. Carried.**

To consider and possibly act to approve August 31st, 2026, Treasurers Cash report. No action was taken; item will be moved to the October Board meeting.

September Committee Meetings: Monday 21st, Dam Committee Meeting @ 5:15pm., Finance Committee Meeting @ 6:00pm.

Motion by Katie Jordan to adjourn. Second by Len Manning. All in Favor. Carried. 7:10pm.

Amy Wilson, Clerk Treasurer
Ann Ball, Deputy Clerk Treasurer